



Position Description – Development Officer

The role of Development Officer is to provide the committee with direction and recommendations in the ongoing development of the club at all levels.

Desirable Attributes:

The Development Officer should:

- be a person who can develop good relationships internally and externally
- be forward thinking and committed to meeting the overall goals of the Club
- be able to work collaboratively with other Committee Members
- be a good role model and a positive image for the Club in representing the Club
- be able to raise concerns with the Committee where they arise

Specific duties include but are not limited to:

- Act as first point of liaison with affiliate schools.
- Attending committee meetings.
- Identifying opportunities for developing the club.
- Ensure that all technical advances in the sport of volleyball are reported to the committee.
- Work collectively with the Coaching Coordinator and Referee Coordinator in the maintaining the technical standards of the sport within the club.
- Liaise with VWA development staff in relation to development opportunities for the sport/club.
- Support the education of parents/guardians in the sport.
- Assist in the organisation of coaching and referee training delivery.
- Represent the club at VWA development events.

Document Version	Date Approved	Review Date
PD/UMO 1.02	14 October 2021	October 2023